

DIRECT DEPOSIT AUTHORIZATION

Please attach a voided check to this direct deposit form. Indicate whether this direct deposit should be used for

☐ Payroll

☐ Per Diem/Expenses☐ Both

Note that your transit/ACH number is the 9-digit number on the bottom of your check to the left of your account number. If you are still unsure of your transit/ACH number, call your bank and someone there will give your transit/ACH number to you. If this account is a joint account, both individuals must sign the authorization agreement.

Direct deposit may take up to one month before going into effect. Until then, you will be issued a real check.

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS (ACH CREDITS)

COMPANY NAME: TFE, Inc.

I (we) hereby authorize TFE, Inc., hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my (our) Checking ☐ Savings ☐ account (select one) indicated below and the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

DEPOSITORY NAME	BRANCH
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CITY STATE ZIP

TRANSIT/ABA NO. _____ ACCOUNT NO. _____

This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

NAME(S)

DATE _____

SIGNED _____ SIGNED _____